PURPOSE
To provide financial and in-kind support to not for profit and charitable organizations in order to assist with providing services, that would not otherwise be available, to the community. The organizations mandate and efforts must align with the Town’s strategic objectives.

CRITERIA
An applicant must meet the following criteria in order to be considered for a grant:

- Be a registered not for profit or charitable organization. Council may, on exception, agree to provide grant funds to other community groups that can provide evidence their request will provide support to the community that aligns with Council strategic goals and initiatives.
- Demonstrate financial assistance is required.
- Provide evidence other funding sources and active fundraising efforts are underway to support continued operations. Applicants should not expect the Town to be the sole source of funding. Under certain circumstances the Town may make contributions contingent on other financial supporters.
- Must demonstrate that the organizations operations, project, event brings significant support and/or economic development to the community.
- All grant funding provided by the Town shall be in compliance with the provisions of the Municipal Government Act.

Grant applications must be submitted to the Town of Truro, c/o Director of Corporate Services, no later the January 31 of the calendar year in order to be considered for grant funding for the following fiscal year.

Grant applications will be approved at a public meeting of Council as part of budget approval and successful applicants will be contracted directly and posted on the Town of Truro’s website.

Grant allocations are dependent upon the Town’ annual financial commitment.

The Town may choose to offer in kind support to an applicant in lieu of a financial contribution.

The Town may choose to allocate an amount to be reserved for smaller funding requests that may arise throughout the fiscal year that Council views are of importance to the local community.

The application process is annual. Prior year allocations are not a guarantee for future approval.

Successful applicants are required to submit an invoice to the Town for the approved grant amount. The Town reserves the right to determine how the funds will be distributed.
Town of Truro  
Municipal Grant Application Form  

Name of Organization or Group: ________________________________  
Name of Contact Person: ________________________________  
Address: ______________________________________________________________________________________  
Phone #: __________________________ Fax #: __________________________  
Email address: ____________________________________________________________________________________  
Is your organization incorporated as a non-profit organization? __________________________  
Incorporation #: ____________________________________________________________________________________  
Financial Statements are included: Yes ______ No ______  

1. Are you requesting a cash donation? If yes, how much?
______________________________________________________________________________________________  

2. What will the funds be used for?  
   Annual Operations [ ] Special Project [ ]  
   Event [ ] Other [ ]  
   Please provide a brief description: ___________________________________________________________________________________________  
   ___________________________________________________________________________________________  
   ___________________________________________________________________________________________  

3. What other funding sources has your organization secured for this project/event/operation?
______________________________________________________________________________________________  
______________________________________________________________________________________________  
______________________________________________________________________________________________  

4. Are you pursuing fundraising opportunities within the community? If so, what is your organization doing?
______________________________________________________________________________________________  
______________________________________________________________________________________________  
______________________________________________________________________________________________  
______________________________________________________________________________________________  
______________________________________________________________________________________________
5. Demonstrate how your organization’s project/event/operations brings significant support and/or economic development the community.

6. Has your organization requested assistance from the Town of Truro in previous years?

_________________________   ________________________
Signature of Applicant              Date

*Applications must be received by January 31st*

Please submit completed applications to Aundrea Currie, Finance Manager.
Email: Acurrie@truro.ca – Subject, “Municipal Grant Application”
Or mail to: 695 Prince St, Truro NS, B2N 1G5. Attention: Finance Manager

Application Checklist

☐ Financial Statements (Most recent)

☐ Annual Budget (or Project/Event budget)

☐ Signed Application